



PUEBLO OF ISLETA  
HUMAN RESOURCES DEPARTMENT  
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**VACANCY ANNOUNCEMENT**  
**\*\*RE-ADVERTISEMENT\*\***

**POSTING NO: 005-16**

**OPENING DATE: 01/19/2016**  
**CLOSING DATE: UNTIL FILLED**  
**POSTED: IN & OUT**

**POSITION:** CHR Van Driver (Part-time)  
**PAY GRADE:** NE3 (\$9.07/hr. to \$12.25/hr.)  
**FLSA STATUS:** Non-Exempt  
**DEPARTMENT:** Health-CHR  
**REPORTS TO:** CHR Program Coordinator

**VAN DRIVER (Part-time)**

This position is located at the Pueblo of Isleta, Health Clinic, CHR Program. The position is responsible for transporting elderly and disabled patients to medical appointments, therapy session, or handicapped training facilities as scheduled in a safe and timely manner.

Minimum Qualifications/Requirements:

- High School Diploma or GED
- One year related work experience
- Valid New Mexico driver's license with ability to meet Pueblo of Isleta liability insurance requirements and maintain eligibility for insurance

Knowledge, Skill and Ability Requirements: ***On a separate sheet of paper, describe how you obtained these Knowledge's, Skills and Abilities***

- Knowledge of surrounding areas including Albuquerque and Los Lunas
- Skill in working with elderly and sick
- Ability to assist disabled and frail patients
- Ability to recognize symptoms from dialysis and other medical issues
- Ability to drive a van safely

Other Requirements:

Individual selected is subject to the following:

- Must be able to pass a TB screening.
- Satisfactorily pass a background investigation, with NO prior convictions of any felonies
- Must comply with the Pueblo of Isleta Drug Free Workplace policies.

PREFERENCE: Tribal preference and Native American Indian preference applies to all Pueblo of Isleta Positions.